



## ROOM HIRE FEES

Looking for somewhere to hold your seminar, meeting, training session, or important client presentation?

Each room has the following facilities:

- Data projector
- High Speed Internet Connection
- Whiteboard
- Telephone

Also available upon request are:

- Laptops
- Television
- DVD Player
- Video Conferencing

### RATES\*

Room	1-4 Hours	5 Hours/Full Day
Computer Lab	\$60 per hour	\$300
Bev Close Room	\$60 per hour	\$300
Crawford Room	\$60 per hour	\$300
Bank Room (Full)	\$80 per hour	\$400
Bank Room (Half)	\$60 per hour	\$300
Board Room	\$60 per hour	\$300
Commercial Kitchen**	\$70 per hour	\$350
Video Conferencing \$50 booking and set up fee plus \$100 per hour for use of video conferencing facilities which includes Bank Room hire		
Exam supervision staffing rate \$40.00 per hour		
GST is not included in these rates.		
Bookings that require outside catering will be charged a usage/corkage fee of \$50.00		

### Mansfield Community Education Centre

145-147 High Street, Mansfield, VIC, 3722

T: (03) 5775 2077 | F: (03) 5775 2836

E: [reception@mace.vic.edu.au](mailto:reception@mace.vic.edu.au) | W: [www.mace.vic.edu.au](http://www.mace.vic.edu.au)

\*Special rates apply for Not-for-Profit & Community Groups.

\*\* Commercial Kitchen excluded data projector & telephone

Office hours: Monday 10am – 4pm & Tuesday to Friday 9am – 4pm

Parking is available at the front and rear of the building