

VRQA-2015-049  
RTO 3938  
File ref 95/01448



Victorian Registration &  
Qualifications Authority

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Mr Paul Sladdin  
Chief Executive Officer  
Mansfield Adult Continuing Education Inc  
PO Box 295  
MANSFIELD VIC 3724

Dear Mr Sladdin

**Re: Rectification Matters**

Thank you for your response regarding the rectification of non-compliance matters identified at the audit held on 13 and 14 November 2014.

Please be advised that the Victorian Registration and Qualifications Authority (VRQA) is satisfied that your organisation, Mansfield Adult Continuing Education Inc has taken the appropriate measures to meet the minimum requirements for compliance with the *Australian Quality Training Framework Essential Conditions and Standards for Continuing Registration (AQTF)* and the *VRQA Guidelines for VET Providers (VRQA Guidelines)*.

In addition, the condition that you do not enrol any new students into the following qualifications until non-compliances have been rectified to the satisfaction of the VRQA has been lifted:

- TAE40110 Certificate IV in Training and Assessment
- CHC30212 Certificate III in Aged Care
- BSB50207 Diploma of Business.

If you have any queries in relation to these matters, please contact Ms Julie Florence Registration Officer on (03) 9032 1560 or [florence.julie.e@edumail.vic.gov.au](mailto:florence.julie.e@edumail.vic.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lynn Glover', written in a cursive style.

LYNN GLOVER  
Director, VRQA

7 April 2015